

**Henry County Conservation Department
2593 Nature Center Drive
Mt. Pleasant IA 52641
319-986-5067**



SHELTER AGREEMENT

By your agreement with these terms and conditions, you represent that you are 18 years or older (21 years of age if beer or wine will be available at your campsite) and that you are authorized to make the reservation on behalf of the group you have listed. You further agree to assume full responsibility for the acts, negligence or omissions of the members of your group while utilizing said facilities.

Additionally, you agree that you have read and understand the CANCELLATION and REFUND POLICIES concerning this reservation, and have also read and understand the FACILITY CONTRACT information.

You are reserving a facility in a Henry County park. ALL COUNTY PARK RULES AND STATE LAWS ARE ENFORCED. Click on the RULES AND REGULATIONS link on the Home page to view a full listing of regulations for the Henry County Conservation Department. Contact a Park Ranger or Conservation Office if you have any questions about park rules, policies, or special requests.

Failure to clean up the facility or surrounding area as outlined, or failure to comply with park rules or state laws may result in enforcement action. Henry County Conservation may take any legal action necessary to recover damages to county property.

CHECK-IN TIME: After 7:00 AM on the day of arrival.

CHECK-OUT TIME: Before 10:30 PM on the day of departure (Please note: no set-up or take-down of equipment allowed between 10:30 PM and 5:30 AM).

GETTING INTO A FACILITY

The shelter is available to you at your scheduled check-in time. A reserved notice will be posted in the shelter with your name. Please adhere to your scheduled check-in time.

GENERAL PARK REGULATIONS

A full list of Rules & Regulations is posted at each Information Kiosk. Please contact a Park Ranger for questions regarding Rules & Regulations.

CLEAN-UP

You are required to clean up the facility and grounds, and return them to the conditions you received them. Plan to have your facility cleaned and people departed prior to your scheduled checkout time. You must also lock all shelter doors and windows and return the keys to the Conservation Office, if the facility has a keyed access.

VISITORS

All visitors must depart the park by 10:30 PM.

SMOKING

Henry County is a smoke-free environment. Smoking is prohibited in all buildings.

PARKING

It shall be unlawful to park any licensed vehicle or trailer outside the surfaced area at each shelter. If parking is not available at the shelter, vehicle(s) must park in designated parking areas. All driving shall be confined to designated roadways. See Section 2.12 of the Henry County Conservation Rules & Regulations for full rules concerning vehicle parking.

DIRECTIONAL SIGNS & DECORATIONS

Temporary, free standing directional signs are allowed – not to be attached to any park furniture, signpost, or other facilities. Decorations are allowed as long as they are free standing or not affixed in a manner that would damage a facility or any painted walls (tape, tacks, staples can cause damage to walls. The use of no-stick adhesive is recommended). Special care should be taken with balloons so that they do not “escape”.

BEER AND WINE

Only beer with an alcohol content of 5% or less by weight and wine with an alcohol content of 17% or less by weight may be consumed in county parks. Drinking these beverages is not permitted on roads or in parking areas. Hard liquor and wine with alcohol content in excess of 17% by weight or other alcoholic liquors are NOT to be consumed in county parks. Keg beer is NOT allowed.

MUSIC/NOISE

Music, band, disc jockeys, and other amplified sources of sound are allowed. It is required that you notified the Conservation Office in advance of the amplified sound at your event. All sources of sound must be turned off during “Quiet Hours”, between the hours of 10:30 PM and 5:30 AM. See Section 13 of the Henry County Conservation Regulations for full details concerning Audible Disturbances.

REFUSE

All refuse must be placed in the provided dumpster or trash receptacles located near the facility.

PETS

Pets are allowed, but must be on a leash or chain, not exceeding six feet in length, at ALL TIMES. Pets are PROHIBITED in all buildings. Pets must be cleaned up after at all times. Pets

shall not be left unattended. Park Rangers have the right to remove any pets from the park should problem arise.

SPECIAL REQUESTS

Certain activities or items require that you request and obtain permission from the Henry County Conservation Department in advance of your event. These include, but are not limited, to the following: horses (or horse activities), erection of special tents, inflatable play equipment, swimming pools, hog roasts, carnival-type activities, etc. Please contact the Conservation Offices for additional information.

RESERVATION MODIFICATIONS (INCLUDING DATE CHANGE)

In order to make any modification to an existing reservation, the request must be made 14 days prior to the original arrival date. If the request is a date change, the new date must be within 6 months of the existing date. A date change must be used for the same type of facility in a Henry County Conservation Park. All reservation modifications must be made by calling the Conservation Office at (319) 986-5067. Any modifications to an existing reservation will be assessed a \$25.00 administrative change fee. A reservation holder has only ONE opportunity to reschedule their original reservation. Shelter reservations are **NON-TRANSFERABLE**.

CANCELLATION POLICY

Consider this policy prior to purchasing a reservation.

If you need to cancel a reservation, you will forfeit **100%** of all reservation fees paid. All cancellations must be made by calling the Conservation Office at (319) 986-5067

REFUND POLICY

If a facility reservation is cancelled by the Henry County Conservation Department due to a natural disaster or if by some means the facility is unusable, a full refund will be issued to the person that made the original reservation.