Cabin Rental Agreement

By your agreement with these terms and conditions, you represent that you are 21 years or older and that you are authorized to make the reservation on behalf of the group you have listed. You further agree to assume full responsibility for the acts, negligence or omissions of the members of your group while utilizing said facilities.

Additionally, you agree that you have read and understand the CANCELLATION and REFUND POLICIES concerning this reservation, and have also read and understand the FACILITY CONTRACT information.

You are reserving a facility in a Hancock County Conservation Board park. ALL COUNTY PARK RULES AND STATE LAWS ARE ENFORCED. Click on the RULES & REGULATIONS link on the Home page to view a full listing of regulations for the Hancock County Conservation Board. Rules are also listed in the registration kiosk near park entrance. Contact the Park Ranger listed on your reservation confirmation email if you have any questions about park rules, policies or special requests.

Failure to clean up the facility or surrounding area as outlined, or failure to comply with park rules or state laws may result in enforcement action. Hancock County Conservation may take any legal action necessary to recover damages to county property.

Hancock County Conservation and its staff are not responsible for personal items or private property. It is your responsibility to lock vehicles and cabins when away. It is suggested that you not store items outside of your cabin and that you lock your cabin even if you are still in the Park.

Hancock County Conservation Department staff reserves the right to enter the cabin for maintenance or security problems.

CHECK-IN TIME: After 4:00 PM on the day of arrival.

CHECK-OUT TIME: Before 11:00 AM on day of departure and Cabin door must be locked.

GETTING INTO A CABIN:
The cabin is available after 4:00 PM via electric door lock. The Park Ranger will activate lock by 4:00 PM.

PETS:
Cabins 2 and 3 are considered pet friendly, Cabin 1 does not allow pets, persons with severe allergies should be aware that pets are allowed inside Cabins 2 and 3. An additional pet fee of $25 per pet (no refunds) must be paid for when making your reservation by checking the appropriate box during checkout. Renters may have up to two (2) pets per cabin. If you have not paid for your pet/s when making the reservation – pets are prohibited. State and County Law requires that

ALL pets must be either on a leash not exceeding 6' or tethered/kenneled at ALL times and may not be affixed to any Hancock County property or trees. Pets must be kept quiet and mannerly. NO pets allowed in restrooms/showers. ALL pet waste must be bagged and disposed of in provided dumpsters. DO NOT LEAVE PETS LOOSE AND/OR UNATTENDED INSIDE OR OUTSIDE OF THE CABINS. Should problems arise from pets, HCCB staff may require that the pets be removed and/or users forfeit their cabin rental damage deposit.

CLEAN-UP

You are required to clean up the facility and grounds and return them to the condition you received them. Plan to have your facility cleaned and people departed prior to your scheduled checkout time. You must also lock all cabin doors and windows.

VISITORS

All visitors must depart the park by 11:00 PM. Violators are subject to law enforcement action.

SMOKING

Hancock County is a smoke-free environment. Smoking is prohibited in all buildings. If staff determine you or a guest smoked in a cabin, your damage deposit will be kept.

Tents

Each cabin is permitted ONE tent at the cost of $15/night. Cabin renters must fill out a regular camping slip located in registration kiosk and pay fee as a normal camper would.

PARKING

Parking is confined to designated parking areas. No parking or driving off roadways.

DIRECTIONAL SIGNS & DECORATIONS

Temporary, free standing directional signs are allowed – not to be attached to park furniture, signposts or other facilities. Decorations are allowed as long as they are free standing or not affixed in a manner that would damage a facility or any painted walls (tape, tacks, staples can cause damage to walls. The use of a no-stick adhesive is recommended). Special care should be taken with balloons so that they do not "escape".

BEER AND WINE

Only beer with an alcohol content of 5% or less by weight and wine with an alcohol content of 17% or less by weight may be consumed in county parks. Drinking of these beverages is not permitted on roads or in parking areas. Hard liquor and wine with alcohol content in excess of 17% by weight or other alcoholic liquors are NOT to be consumed in county parks. Keg beer is NOT allowed.

MUSIC/NOISE
It shall be unlawful to operate or use any radio, television, stereo, musical instrument, electric generating plants, power saws, or any similar equipment in or on any area in such a manner as to create excessive noise and/or disturb other persons. All cabin users shall maintain quiet and avoid excessive noise between the hours of 10:30 PM and 7:00 AM. See Section 13 of Hancock County Conservation Regulations for full details concerning Audible Disturbances.

REFUSE
All refuse must be placed in the provided dumpsters located nearest your reserved facility.

PETS
Pets are prohibited in cabins (with exception of service animals).

RESERVATION MODIFICATIONS (INCLUDING DATE CHANGE)
In order to make any modification to an existing reservation, the request must be 30 days prior to the original arrival date. If the request is a date change, the new date must be within 6 months of the existing date. A date change must be used for the same type of facility in a Hancock County Conservation Park. All reservation modifications must be made by calling the Hancock County Conservation Office. Any modifications to an existing reservation will be assessed a $20 administrative change fee. A reservation holder has only ONE opportunity to reschedule their original reservation. Cabin reservations are **Non-Transferable.**

DAMAGE & CLEAN-UP DEPOSIT
All cabin reservations require a deposit check (**$100**) sent no more than 30 days; and, no later than 14 days prior to the reservation arrival date. It is your responsibility to ensure that this deposit is provided on time. The cabin code will not be activated until Cleaning/Damage Deposit has been received at the Hancock CCB Office. Deposits for cabin rentals should be mailed to: Hancock County Conservation, 545 State St, Garner, IA 50438. Deposits will be shredded if there are no issues with damage, clean up, late departure, and other rules and regulations are followed. Violations of this agreement including cabin cleanup, park rules, or damages to facilities will result in loss of the damage deposit. If damage occurs to cabins or park property and repairs or replacement exceeds the damage deposit, the renter will be responsible to pay for the difference.

CANCELLATION POLICY
Consider this policy prior to purchasing a reservation.
Please understand at the time of booking your reservation you immediately prohibit other people from reserving and utilizing that cabin; therefore, they will go elsewhere to locate a facility for that date.

Name of person on the reservation will be the only person who can

cancel or reschedule a facility reservation. All cancellations or requests to reschedule date of reservation cannot be done online and must be made by calling and /or emailing the HCCB Office, (641) 923-2720, at least 30 days in advance of the original reservation arrival date.

If a rescheduling of a reservation is needed, that rescheduled date must be submitted and approved by the Park Ranger at least 30 days prior to the original reservation date of arrival. A change fee of $20 will be assessed per each reservation. A reservation holder has only ONE opportunity to reschedule their original reservation.

If a facility reservation is cancelled by Hancock County Conservation Board due to a natural disaster or if by some means the facility is unusable, a full refund will be issued to the person that made the original reservation.

REFUND POLICY

Consider this policy prior to purchasing a reservation.

25% of any cabin reservation is **NON-REFUNDABLE.**

75% of the original cabin rental fee will be refunded if the Hancock CCB Office is contacted by phone and/or email, concerning a cancellation at least 30 days in advance of the original reservation arrival date. Refunds will be mailed in the form of a check in the name of the original reservation holder.

100% of the cabin rental fee will be forfeited if the cancellation is received less than 30 days prior to the original date of arrival listed on the reservation.