

TOWER ROCK CABIN RENTAL CLEANING CHECKLIST:

Before leaving the cabin and to be eligible to receive your full security deposit, all of the following must be checked off. Any discrepancies should be noted.

1. Cleaning supplies are under the kitchen sink.
2. Kitchen/bathroom sinks and countertops are clean.
3. All dishes, glassware, silverware and cooking supplies are cleaned and put back in cupboards.
4. All carpets and floors are clean. (Cleaning tools are behind bedroom door)
5. Shower and shower curtain are clean.
6. Bathroom toilet is clean.
7. No damage to appliances or furniture.
8. Furniture/appliances include: microwave, stove, refrigerator, A/C with heater, coffee maker, toaster, living room furniture, table and chairs are all clean and in working order.
9. No damage to interior walls or ceiling.
10. Blinds are in place and undamaged.
11. All windows are closed and locked.
12. All lights and ceiling fans are in good working order.
13. No personal belongings have been left inside or outside of the cabin (including bedding).
14. No food items have been left inside refrigerator or cupboards.
15. All cabin garbage cans have been emptied and new trash bags have been installed. Place garbage in dumpster provided.
16. Prior to departing: all cabin lights are turned off, A/C with heater is turned to 60* heat/75* cool, ceiling fan is turned off; and stove top/oven is turned off.
17. Outside lights are left on.
18. Cleaning caddy is placed back in its location. (Under kitchen sink)
19. Front door and back door are locked upon departure.

Thank you!! Hardin County Conservation

Signature _____ Date _____

*Please leave signed checklist on the table at the end of your stay. (Updated 8/1/2017)

Office Use Only

Condition Left:	_____ Satisfactory	_____ Unsatisfactory
Items not completed?	_____	
Comments:	_____ _____ _____	