

Adams County Conservation Board

Cottage Rental Agreement

By your agreement with these terms and conditions, you represent that you are 21 years or older and that you are authorized to make a reservation on behalf of the group you have listed. You further agree to assume full responsibility for the acts, negligence or omissions of the members of your group while utilizing said facilities. Additionally, you agree that you have read and understand the **CANCELLATION** and **REFUND POLICIES** concerning this reservation, and have also read and understand the **COTTAGE CABIN RENTAL AGREEMENT** information.

You are reserving a facility in an Adams County Conservation Board Park, **ALL COUNTY PARK RULES AND STATE LAWS ARE ENFORCED**. Contact the Lake Icaria Park Office at 641-322-4793 or accb@adamscountya.com listed on your reservation email if you have any questions about park rules, policies or special requests.

Failure to clean up the facility or surrounding area as outlined, or failure to comply with park rules or state laws may result in enforcement action. Adams County Conservation Board may take legal action necessary for non-compliance of any rules and regulations or to recover damages to county property.

CHECK-IN TIME: After 4:00 PM on the day of arrival. **CHECK-OUT TIME:** Before 11:00 AM on the day of departure. **NO EARLY CHECK-INS OR LATE CHECK-OUTS.**

GETTING INTO A FACILITY (KEYS): There is no need to Check-in at the Park Office, your keys will be located in your cottage at your arrival time. Leave keys in the cottage upon checkout. You may be charged a fee (up to \$100) for lost and missing keys.

PETS: The cottages are considered pet friendly, persons with severe allergies should be aware that pets are allowed inside the cottages. An additional pet fee of \$25 per night per pet (no refunds) should be paid for when making your reservation by checking the appropriate box. **If you have not paid for your pet/s when making the reservation... the fee will be collected by park staff after you have arrived and you will be charged the REGULAR FEE PLUS an extra \$10 more per night per pet.** All pets must be either on a leash not exceeding 6' or tethered/kenneled at ALL times. ALL pet waste must be bagged and trashed. **DO NOT LEAVE PETS LOOSE AND/OR UNATTENDED INSIDE OR OUTSIDE OF THE COTTAGES.**

CLEAN-UP: You are required to clean up the facility and grounds and return them to the condition you received them. A cleaning list is posted inside the cottage. Plan to have your facility cleaned and people departed prior to the scheduled 11:00 AM checkout time. Paper towels, trash bags, broom, mop, bucket and cleaning agents will be supplied in your cottage to assist you in your cleanup duties.

PERSONAL ITEMS: We are not responsible for the return of any belongings you have left in the cottage upon your departure.

VISITORS: All visitors (other than registered overnight campers) must depart the park by 10:30 PM.

SMOKING: Adams County is a smoke-free environment. Smoking is prohibited in all buildings.

PARKING: Parking is confined to the designated parking areas. No parking or driving off roadways.

DIRECTIONAL SIGNS & DECORATIONS: Temporary, free standing directional signs are allowed – not to be attached to park structures, trees, furniture, sign posts or other facilities. Decorations are allowed as long as

they are free standing or not affixed in any manner that would damage a facility (NO tape, tacks, nails, staples, etc). Special care should be taken with balloons so that they do not escape and possibly injure wildlife. ALL signs and decorations must be removed upon check-out.

REFUSE: All refuse must be bagged and taken to the dumpsters provided in the area. Please do not use the fire ring as a trash receptacle. **DO NOT BURN TRASH.**

CANCELLATION POLICY: If you need to cancel a reservation, you will forfeit 100% of all reservation fees paid. Notify the Park Office of cancellations. You may change reservation dates (limited to twice) by calling the Park Office before 7 days prior to your reservation.

REFUND POLICY: All reservations with the Adams County Conservation Board facilities are final. Reservations are non-refundable, unless the following situations occur:

1. The National Weather Service has issued severe winter weather conditions and advised against travel.
2. We are unable to provide your facility (or like facility) in operable condition for the date of your event.

KEG BEER: NO kegs are allowed in the park.

TENTS AND CAMPERS: Sleeping tents and RVs must have their own camp site located in the campgrounds only. NO sleeping tents or RVs are allowed in the cottage areas. Screen tents for picnic tables, etc. are allowed at no charge.

ADAMS COUNTY CONSERVATION RESERVES THE RIGHT TO ENTER ANY COTTAGE AT ANY TIME IN THE CASE OF EMERGENCY, MAINTENANCE, NON-COMPLIANT RENTAL ISSUES OR SECURITY PROBLEMS.

IN CASE OF **EMERGENCY**, AFTER HOURS, WEEKENDS, HOLIDAYS, etc; CONTACT THE ADAMS COUNTY SHERIFF'S OFFICE AT 641-332-4444 OR 911. They can page the officer on duty.