

**Black Hawk County Conservation Board  
Minutes**

The Black Hawk County Conservation Board met on Thursday, January 14, 2021 via Zoom. The meeting was called to order by Jenny Murphy, Chair, at 5:02 PM.

Roll call members present: Mike Bonser, Jon McNamee, Terri Rogers & Jenny Murphy.

Unless otherwise noted, all actions were approved unanimously.

**Staff Present:**

Nikki Koelling, Office Manager

Mike Hendrickson, Executive Director

Karl Kozak, North Unit Ranger

Cherrie Northrup, Planning Administrator

Kyle Bauch, Wildlife Conservationist I

Olivia VanderHart, Ranger II

Amy Davison, Nature Center Manager

**AGENDA**

Motion by Bonser, seconded by Rogers to approve the agenda. Motion Carried.

**MINUTES**

Motion by McNamee, seconded by Bonser to approve the minutes of the December 10, 2020 board meeting. Motion Carried.

**BILLS**

Motion by Bonser, seconded by Rogers to approve the bills as submitted & authorize the Executive Director to sign the approval sheets. Motion Carried.

**VISITORS**

Mike Treinen, Assistant County Attorney

Jenn Bruns, TRDSMT

Brian Schmidt, TRDSMT

**VISITOR(S) CONCERNS:**

None.

**OATH OF OFFICE** – *Mike Hendrickson*

Board members Jon McNamee, Terri Rogers, Jenny Murphy and Mike Bonser took the oath of office and were sworn in by the Executive Director.

**ELECTION OF OFFICERS** – *Mike Hendrickson*

Motion by Rogers, seconded by Murphy to elect Carolyn Rafferty, President; Jon McNamee, Vice-President and Mike Bonser, Secretary. Motion Carried.

**REVIEW OF BY-LAWS** – *Mike Hendrickson*

Motion by Bonser, seconded by Murphy to reaffirm the by-laws with no changes. Motion Carried.

**BRANDON BRIDGE CHANGE ORDERS #2 & #3** – *Cherrie Northrup*

Motion by Rogers, seconded by Bonser to accept and acknowledge the approval of Change Order #2 in the amount of \$930.00 and Change Order #3 in the amount of -\$17,455.00 for the Brandon Bridge Repair project and authorize the Executive Director to sign the same. Motion Carried.

**BRANDON BRIDGE PROJECT ACCEPTANCE** – *Cherrie Northrup*

Motion by Murphy, seconded by Bonser to accept the Brandon Bridge Repair Project as substantially complete. Motion Carried.

**BRANDON BRIDGE PROJECT FINAL PAYMENT** – *Cherrie Northrup*

Motion by Rogers, seconded by Murphy to approve the final invoice for the Brandon Bridge Repair Project in the amount of \$9,129.17. Motion Carried.

**DEPOT LOBBY CEILING RENOVATION** – *Al Finke*

Motion by Murphy, seconded by Bonser to authorize the Friends of the Gilbertville Depot to renovate the lobby ceiling of the Gilbertville Depot. Motion Carried.

**LETTER OF RESIGNATION** – *Mike Hendrickson*

Motion by Rogers, seconded by Murphy to accept a letter of resignation from Brian VanMeeteren effective December 30, 2020. Motion Carried.

**CHANGE ORDER #1 – ADMINISTRATIVE OFFICE ENTRYWAY** – *Mike Hendrickson*

Motion by Murphy, seconded by Rogers to approve Change Order #1 in the amount of \$4,582.00 for the Administrative Office Entryway. This change order is to add automatic openers to the front entryway in the Administrative Office; this takes the total cost to \$12,925.00, the original bid amount. Motion Carried.

**SEEK, OPEN & TABULATE BIDS – SEED DRILL** – *Jim Weimer*

Motion by McNamee, seconded by Bonser to authorize staff to seek, open & tabulate bids for the purchase of a seed drill. Motion Carried.

**CEDAR BEND HUMANE SOCIETY** – *Nikki Koelling*

The CBHS currently has a MOU with Black Hawk County Conservation Board to use the Administrative Offices and shop as an emergency pet rescue center during a regional disaster. Motion by Murphy, seconded by Rogers to allow the agreement to roll over for another year. Motion Carried.

**CEDAR VALLEY ASSOCIATION FOR SOFT TRAILS (CVAST)** – *Amy Davison*

A written update on CVAST activities was provided by Chad Reisinger. Motion by Bonser, seconded by Murphy to allow the existing agreement to roll over for another year and to continue allowing CVAST to maintain soft trails for mountain bikes in Hartman Reserve Nature Center. Motion Carried.

**FRIENDS OF THE GILBERTVILLE DEPOT** – *Al Finke*

Motion by Murphy, seconded by Rogers to renew the lease of the Gilbertville Depot to the Friends of the Gilbertville Depot for 2021. Motion Carried. The Board noted that they appreciate the effort by the Friends of the Gilbertville Depot to restore the Depot and keep the building open to the public.

**TURKEY RIDGE DIVE SITE MANAGEMENT TEAM (TRDSMT)** – *Mike Hendrickson*

The Turkey Ridge Dive Site Management Team submitted a detailed annual report as required in the agreement with the BHCCB. The Board discussed this agreement and it was decided to table this topic for more discussion at a later date.

**RESOURCE MANAGEMENT** – *Kyle Bauch*

Wildlife staff helped to remove the hacking tower at Hartman Reserve. Wildlife staff has also been clearing shoulders along the CVNT & preparing for a tree harvest in accordance with the Cedar Valley Nature Trail Restoration Plan. Staff worked at the Hickory Hills Holiday Light Show.

