Bremer County Conservation Board

1104 S. Main Street   PO Box 412   Tripoli, Iowa 50676
Phone/Fax: (319) 882-4742
Email: conservation@butler-bremer.com

ENCLOSED SHELTER RENTAL AGREEMENT

Enclosed Shelter being reserved: Eagle Lodge 2588 Hawthorne Ave. Janesville, IA 50647

Date of Activity: _____Approximate number of people attending: _____

Name of Person Making Reservation: _____

Address: _____

Phone: _____ _____

You must be out of the park by 11:00PM

HARD LIQUOR AND KEG BEER IS NOT ALLOWED.

I, the undersigned, hereby agree to rent Eagle Lodge at Ingawanis Woodland for the date(s) stated above, and make payment of a rental fee of **$75.00/day.** Checks must be made payable to the Bremer County Conservation Board, as well as be received within 10 working days of the reservation. A shelter reservation fee is refundable if written or verbal notification of cancellation is received 14 days prior to the date reserved.

I agree to be responsible for any damages done to Bremer County Conservation Board property during our outing by ourselves or our guests. I agree to abide by all rules and regulations of the Bremer County Conservation Board and the State of Iowa. I agree to have the shelter cleaned and all guests vacated by the park closing time of 11:00 PM.

I agree to clean up all decorations, litter, and debris in the building, on the grounds, and in the parking lot which may be deposited during our outing. I also agree that the use of pins, nails, or other items that may damage the building for decorating is strictly prohibited and will not be used. All tables, chairs, and equipment will be returned to their original locations.

I agree that neither the Bremer County Conservation Board nor Bremer County will be responsible for any injury to persons or damage to property. I also agree to hold harmless and indemnify the County of Bremer, the Bremer County Conservation Board, and any official or employee thereof from any and all claims, demands, losses, liabilities or legal expenses. For events requiring a special event permit at Eagle Lodge, Certificate of General Liability Insurance must be obtained prior to the event.

Failure to comply with any shelter or park rules may result in fines, termination of shelter use, and suspension of park privileges.

_____
Authorized Group Representative   Date

PLEASE MAIL COMPLETED AGREEMENT AND PAYMENT TO:
Bremer County Conservation Board
PO Box 412
Tripoli, IA 50676
or email
conservation@butler-bremer.com

Andy Hockenson Cell Phone # 641-330-0707

Instructions for Using the Key Boxes Placed at the Gate & Front Door of the Lodge: (both boxes will be set at the same code)

1. Push buttons for each number of your code. Buttons can be pushed in any order.
2. Push down on the "OPEN" latch at the top, while holding it down pull the face with key out from the key box. If a number has been incorrectly pushed, the box will not open. Simply press down on the "CLEAR" button to try again.
3. At the end of your event make sure both the building and gate are locked and the keys put back into the key boxes.